

WHAT THE CANDIDATE NEEDS TO DO FOR ADMISSION INTO THE GRADUATE LEVEL INITIAL LICENSURE PROGRAM
(Classroom Teacher: AYA, Middle Childhood and Multi-Age programs) Information & Instructions – print for your records

Visit with a Teacher Licensure Advisor

Visit one of our advisors to learn about this program and to learn about prerequisite content and “Phase I” requirements. Advising dates and times are posted at <http://www.cehs.wright.edu/ss>. If you are completing/have completed one of WSU's bachelor degree programs that are designed to deliver content knowledge, then you have completed all the necessary content requirements. If you are coming to us from another institution or another WSU program, we want to discuss how to get your transcripts reviewed for content requirements and what Praxis II Specialty Area exam(s) will be required prior to beginning the program - world language candidates need to take the OPI and WPT exams (and score “Advanced Low” on each). You will submit a form, which verifies you have met the college's requirements for content completion and pre-requisite “Phase I” education courses and experiences as a part of your program application. Note – regardless of where you completed your content course and any preliminary “Phase I” education courses, those courses require a grade of “C” or better.

Apply for Admission to the University

If you have already completed your content courses and have passed the required Praxis II Specialty Area exam(s) -world language candidates need to take the OPI and WPT exams (and score “Advanced Low” on each), then you should apply to the university's Graduate School, E344 Student Union. (937) 775-2976. Obtain the application from the Graduate School, or apply on-line (or print an application) from the Graduate School's Web site at <http://www.wright.edu/gradschool>.

- Check “degree seeking” and “M.Ed.” on the application.
- Complete the admissions application requesting the Classroom Teacher Program (that's the name of the degree). The abbreviations you should use on the application are – CTMULTI-MED (for the Multi-Age license), CTAYA-MED (for the Adolescent to Young Adult license), CTMIDCH-MED (for the Middle Childhood license). It will be helpful to put your teaching subject area in parentheses after the program name – for example CTAYA-MED (Biology), CTMIDCH-MED (Math & Sci.), CTMULTI-MED (French).
- Return the completed application to the Graduate School (E344 Student Union, 775-2976).

If you need to take prerequisite content courses and/or pre-requisite “Phase I” education courses and experiences, you are advised to apply to the university's Undergraduate Admissions office, E148 Student Union, (937) 775-5700. This will permit you to take undergraduate content courses and be charged the undergraduate tuition rate. If you take the same courses as a graduate student, you will be charged at the graduate student tuition rate. You can apply on-line at <http://www.wright.edu/admissions>. Indicate on the application that you wish to be a “licensure candidate”. Complete the application requesting the MULTILIC-PRE if your goal is to obtain the Multi-Age license (Art, French, Spanish), CTAYA-PRE if your goal is to obtain the Adolescent to Young Adult license (English, Math, Biology, Social Studies, etc.), or CTMIDCH-PRE if your goal is to obtain the Middle Childhood license (Math & Science, Social Studies & English, etc.). It is helpful to put your teaching subject area(s) in parenthesis after the program name, (see examples above). **Remember – you need to eventually apply as a degree seeking graduate student in order to be considered for this program.**

Apply for Admission to the Licensure Program

- Visit the program Web site (http://www.cehs.wright.edu/studentinfo/student_services/graduate_ted.php) and print the current Program application form. If needed, you can obtain an application form from our office. (We always prefer that you obtain forms from our Web site, which helps us with printing and postage costs.)
- Complete the application form.
- Return the completed application to the CEHS Office of Student Services, 378 Allyn Hall, attention Theresa Hicks. Turn in any parts of the application you have completed. You need not wait until you have completed every item of the application. This allows us to start a file for you and gives us a visual cue that you are interested in the program.

Apply for your public school placement via Tk20 (in anticipation of being accepted into the program) with the Office of Partnerships & Field Experiences (OPFE) before the deadline posted on their Web site at http://www.cehs.wright.edu/studentinfo/field_experience/index.php

Take the appropriate entrance exam

Students will need to submit a satisfactory score on the Praxis II Specialty Area exam in your teaching field as a condition of admission - world language candidates must take the OPI and WPT exams (and score “Advanced Low” on each exam). Please check with the CEHS Office of Student Services at 775-3086 to learn which Praxis II exam you will be required to take. Praxis registration information and study guides (*Tests At A Glance*) are also available from the Praxis Web site <http://www.ets.org/praxis/> as well as from the college's Educational Resource Center, 1st floor, Allyn Hall. World language candidates are required to take the OPI and WPT exams (and score “Advanced Low” on each exam) instead of the Praxis II exam in Spanish or French. OPI and WPT scores of “Advanced Low” are required for admissions consideration. OPI & WPT testing information is available at www.languagetesting.com.

Note: The state of Ohio requires all students to successfully complete the Principles of Learning and Teaching Assessment and a Specialty Area exam(s) before being recommended for licensure.

Register for Classes

When the Graduate School or the Undergraduate Admissions office has approved you for admission, you may register for prerequisite content courses identified by our advisors. You may register for the program courses when our faculty approves your licensure program application. **Note: school placement start dates are based on the public school's calendar, not the university's start date.** Registration information will accompany your welcome letter from the Teacher Education Department.

College of Education and Human Services Graduate Level Initial Teacher Prep Program

Persons with a bachelor's degree from an approved college or university who wish to work towards an Adolescent/Young Adult, Middle Childhood, or Multi Age teaching license in an intensive, professional program and who are able to make a full-time commitment for twelve to fifteen months may be eligible for participation in a program offered by Wright State University. Upon successful completion of the prescribed program, including the required content coursework and pre-requisite "Phase I" education courses and experiences (with a "C" or better), passing Praxis II exams (Specialty Area and appropriate Principles of Learning & Teaching exams or the OPI & WPT exams (and score "Advanced Low" on each exam) for world language candidates, the student may be eligible to apply for an initial Ohio License. The state of Ohio requires licensure applicants to pass a BCII and FBI background check.

Candidates will take most courses as a cohort group regardless of teaching field. University classes will be held Monday through Friday. The program has an intensive field component and at least half of each day will be spent in public school classrooms. State of Ohio standards mandate that students have field experiences in culturally diverse settings. **Note: school placement start dates are based on the public school's calendar, not the university's start date.**

To be eligible for this program, the student must have completed appropriate content coursework and pre-requisite "Phase I" education courses and experiences (with a "C" or better) in your teaching field prior to admission to the program. Additional requirements include a 2.7 undergraduate grade point average (GPA) and passing scores on the state mandated Praxis II Specialty Area exam(s)* or the OPI & WPT exams ("Advanced Low" on each exam is required for admissions consideration) for world language candidates. Consult with the college's Office of Student Services for advising. Petitions to be admitted with less than a 2.7 GPA and/or low scores can be submitted with your Graduate School application.

The state of Ohio requires all students to successfully complete the Principles of Learning and Teaching Assessment and a Specialty Area exam(s) - the OPI and WPT exams are required for world language candidates before being recommended for licensure. We require OPI & WPT scores of "Advanced Low" on each exam to be considered for admission.

Persons with a 3.0 or better undergraduate GPA may qualify for financial assistance from our Graduate Tuition Scholarship program. If you are interested in learning more about scholarship criteria and eligibility, please visit our Web site at:

<http://www.cehs.wright.edu/gradscholar>

Important Dates

Summer Graduate School Application Deadline	March 1
Summer Teacher Ed Program Application Deadline (this application)	March 1
Fall Office of Partnerships & Field Experiences Tk20 Application Deadline	1 st week of Spring Qtr.
http://www.cehs.wright.edu/studentinfo/field_experience/index.php	
Summer Praxis last test date registration	Early December (for the January test)
Visit - http://www.ets.org/praxis , for the exact date	

OPI & WPT (WSU requires a score of "Advanced Low" on each exam for admissions consideration) testing information is available at www.languageesting.com

- Note regarding Praxis, OPI/WPT scores – You will be the first to receive a score report. Even if you indicated that a report should be sent to WSU, bring your original score report into the Student Services office in 378 Allyn Hall. WSU does not receive a Praxis report in the format that you do: your scores are transmitted electronically and downloaded into the university's student information system. OPI and WPT reports only come to you, so bring us your report. The Graduate School requests that we interpret the score(s) for them. They request we make a copy of your original score report, mark it that we "saw the original", indicate that you passed, then date and sign it. We will make an additional copy for our file and send a copy to the Graduate School for you.

Regardless of where you completed your content courses and any preliminary "Phase I" education courses, those courses require a grade of "C" or better.

College of Education & Human Services

Application for Admission
Graduate Level Initial Teacher Preparation Program

I have read and printed for my files the Information and Instructions and Student Self check pages of this application.

Signature	Date mm/dd/yyyy

Print Name	Univ. Banner ID#

LP12

College of Education & Human Services

Application for Admission Graduate Level Initial Teacher Preparation Program



Because each page can be turned in at separate times, we ask for your name and UID on multiple pages. Please return this form in person, by mail, or as a scanned document.

Deliver in person to 378 Allyn Hall, or email to theresa.hicks@wright.edu, or mail to:

Office of Student Services
College of Education and Human Services
Wright State University
3640 Col. Glenn Hwy
Dayton, OH 45435-0001

STUDENT ADMISSION DATA

Print Name	Univ. Banner ID#

Current Address	City	State	Zip Code

WSU Email Address (you.0@wright.edu)

Primary Phone _____ Alternate Phone Number, if any _____

To my knowledge, I have met the minimum admissions requirements, or will do so prior to the start of the program.

Signature	Date mm/dd/yyyy

College of Education & Human Services

Application for Admission Graduate Level Teacher Preparation Program

Initial Licensure Areas Available

- Middle Childhood license, (grades 4 –9, teaching any two of the following subjects – Language Arts + Reading, Mathematics, Science, Social Studies)
- Multi-Age license, Visual Arts (PK-12)
- World Languages, Multi-Age license, French (PK-12) or Spanish (PK-12)
- AYA license, Biology (Life Science) (7-12)
- AYA license, Life Sciences (Biology) and Chemistry (7-12)
- AYA license, Chemistry (7-12)
- AYA license, Integrated Science (7-12)
- AYA license, Integrated Social Studies (7-12)
- AYA license, Life Sciences (Biology) and Earth Science (Geology) (7-12)
- AYA license, Integrated Language Arts (7-12)
- AYA license, Integrated Mathematics (7-12)
- AYA license, Life Sciences (Biology) and Physics (7-12)
- AYA license, Physical Sciences: Physics (7-12)
- AYA license, Physical Sciences: (Physics and Chemistry) (7-12)
- AYA license, Earth Science (Geology) and Chemistry (7-12)
- AYA license, Earth Science (Geology) and Physics (7-12)
- AYA license, Earth Science (Geology) and Space Sciences (7-12)

College of Education & Human Services

Application for Admission
Graduate Level Initial Teacher Preparation Program

Writing Sample Reminder

Please contact our office to arrange for a writing sample. Writing sample collection sessions will be held in 378 Allyn Hall every Monday at 2:00pm and every Tuesday at 10:00am. The exception to this schedule is when the dates fall on a holiday or other circumstance in which the University is not open for business. Other times are available by appointment - call (937) 775-3088.

College of Education & Human Services

Application for Admission
Graduate Level Initial Teacher Preparation Program

Self Assessment and Career Objective

Name	Univ. Banner ID#

Career Goal - Teaching Area (See list of teaching areas in this application packet.)

I anticipate beginning my professional education coursework starting in the next available cohort and I would like to become licensed to teach in the following area:

(see list of teaching areas) _____

Self-Assessment

List your strengths that will assist you as a teacher:

Identify some of the areas you look forward to learning about in your program:

Recommendation Form # 1 (from a faculty member)

College of Education and Human Services

Wright State University

Dayton, Ohio

The student named below is applying for admission to a Teacher Education program. As a part of the admissions process, candidates are asked to seek the recommendations of those familiar with their work, and who can speak to the applicant's desire to be a teacher and/or their knowledge of their teaching content area. Complete the ratings below and circle a number in the area to indicate your rating. Should you desire to provide additional written information, please do so on reverse side of this form. Thank you for assisting us in selecting tomorrow's teachers.

Please return this form in person, by mail, or as a scanned document attached in an Email to:

378 Allyn Hall, or Email to theresa.hicks@wright.edu, or mail to:
 Office of Student Services
 College of Education and Human Services
 Wright State University
 3640 Col. Glenn Hwy
 Dayton, OH 45435-0001

Applicant's Name/Last (please print or type) First M.I. Univ. Banner ID #

I hereby provide permission for this reference form to be completed by the person noted below.

_____/_____
 Signature Date

✎ Please circle a number for each area.

	Outstanding	Above Average	Average	Unacceptable	NA ✓
Dependability	9 8 7	6 5 4	3 2 1	0	
Ability to work with others	9 8 7	6 5 4	3 2 1	0	
Academic performance in content area	9 8 7	6 5 4	3 2 1	0	
Interest in the profession	9 8 7	6 5 4	3 2 1	0	
Relation with peers & supervisors	9 8 7	6 5 4	3 2 1	0	
Job performance (if applicable)	9 8 7	6 5 4	3 2 1	0	
Attendance	9 8 7	6 5 4	3 2 1	0	
Speed of Learning New Tasks	9 8 7	6 5 4	3 2 1	0	
Problem Solving	9 8 7	6 5 4	3 2 1	0	

Please record any additional comments on the reverse side.

_____/_____
 Name/Last (please print or type) First M.I. Title

_____/_____
 Signature Date

 Relationship to Applicant

Recommendation Form # 2 (from an employer, advisor, supervisor)
College of Education and Human Services
Wright State University
 Dayton, Ohio

The student named below is applying for admission to a Teacher Education program. As a part of the admissions process, candidates are asked to seek the recommendations of those familiar with their work, and who can speak to the applicant's desire to be a teacher and/or their knowledge of their teaching content area. Complete the ratings below and circle a number in the area to indicate your rating. Should you desire to provide additional written information, please do so on reverse side of this form. Thank you for assisting us in selecting tomorrow's teachers.

Please return this form in person, by mail, or as a scanned document attached in an Email to:

378 Allyn Hall, or Email to theresa.hicks@wright.edu, or mail to:
 Office of Student Services
 College of Education and Human Services
 Wright State University
 3640 Col. Glenn Hwy
 Dayton, OH 45435-0001

Applicant's Name/Last (please print or type) First M.I. Univ. Banner ID #

I hereby provide permission for this reference form to be completed by the person noted below.

_____/_____
 Signature Date

✍ Please circle a number for each area.

	Outstanding	Above Average	Average	Unacceptable	NA ✓
Dependability	9 8 7	6 5 4	3 2 1	0	
Ability to work with others	9 8 7	6 5 4	3 2 1	0	
Academic performance in content area	9 8 7	6 5 4	3 2 1	0	
Interest in the profession	9 8 7	6 5 4	3 2 1	0	
Relation with peers & supervisors	9 8 7	6 5 4	3 2 1	0	
Job performance (if applicable)	9 8 7	6 5 4	3 2 1	0	
Attendance	9 8 7	6 5 4	3 2 1	0	
Speed of Learning New Tasks	9 8 7	6 5 4	3 2 1	0	
Problem Solving	9 8 7	6 5 4	3 2 1	0	

Please record any additional comments on the reverse side.

_____/_____
 Name/Last (please print or type) First M.I. Title

_____/_____
 Signature Date

 Relationship to Applicant

College of Education & Human Services

Application for Admission
Graduate Level Initial Teacher Preparation Program

Statement of Good Moral Character

The State of Ohio requires that all individuals completing teacher licensure be of Good Moral Character. The State's definition is found in section 3301:21-01 of the Administrative Code of Ohio. It is as follows:

(M) "Good moral character." A person shall be deemed to be of good moral character provided that said individual has not pleaded guilty to or been convicted of any felony, any violation of section 2907.04 (corruption of a minor) or section 2907.05 (sexual imposition), or division (A) or (C) or section 2907.07 (importuning) of the Revised Code, any offense of violence, theft offense, or drug offense that is not a minor misdemeanor, or any substantively comparable ordinance of a municipal corporation or of another state. An individual who has pleaded guilty to or has been convicted of any such offense may have an application for licensure considered by the state board of education, provided such individual meets the conditions specified in rule 3301.23-23 of the Administrative Code.

Please sign this form. Your signature states that you are aware of this licensure requirement and that you satisfy this requirement. Enrollment without disclosing this information does not obligate the college to recommend licensure. Expunged records are available for review when applying for a teaching credential and you should answer the questions below as if the record is not expunged.

Please Print Name _____ Date _____

Univ. Banner ID# _____

Signature _____ Date _____

Please complete the following:

1. Have you ever been convicted of, found guilty of, or pled guilty to any misdemeanor other than traffic offenses?

_____ Yes _____ No

2. Have you ever been convicted of, found guilty of or pled guilty to any felony?

_____ Yes _____ No

3. Have you ever had a criminal conviction sealed or expunged?

_____ Yes _____ No

4. Have you ever had a teaching certificate limited, suspended, or revoked?

_____ Yes _____ No

5. Have you ever surrendered a teaching certificate, license, or permit?

_____ Yes _____ No

(If yes to any question, **attach an explanation** to this application)

An individual who has plead guilty to or has been convicted of any such offense may have an application for licensure considered by the State Board of Education, provided said individual meets the conditions specified in Rule 3301-23-23 of the Administrative Code.

College of Education & Human Services

Application for Admission
Graduate Level Initial Teacher Preparation Program

Content Verification Form

To be fully admitted to the Graduate Level Initial Teacher Preparation Program, one needs to have completed the content course work and pre-requisite "Phase I" education courses and experiences for your area of licensure. Regardless of where you completed your content courses and any preliminary "Phase I" education courses, those courses require a grade of "C" or better.

Because there are a variety of definitions and procedures to be "complete" with content, it is best that you visit with your advisor (see below to learn who your content advisor is). Please visit your advisor and have them sign off on this form. You will not be able to begin the Graduate Level Teacher Preparation Program without this clearance.

Licensure Area (See list of teaching areas in this application packet.) _____

Has completed (or is currently completing) appropriate content related degree.

Name of degree/major _____ (anticipated) date of graduation _____

and/or

Needs to complete the courses listed below: (included Phase I courses if applicable)

*Advisor (see notes below) _____

Student's Name: _____ **Date:** _____

Univ. Banner ID# _____

*If you are currently a Wright State student completing a content related bachelor's degree, your content advisor is: **Social Sciences** – Dr Noeleen McIlvenna, **Sciences** – Susan Yeoman, **Mathematics** – Dr Susann Mathews, **Language Arts** – Dr Carol Loranger, **Art** – Dr Glen Cebulash, **Modern Languages (Spanish/French)** – Dr Stefan Pugh, **Middle Childhood Ed** – see licensure advisors in 378 Allyn. The individuals named above will note your remaining courses and our Licensure Advisors will review for completion before you begin the program.

If you already have a content related bachelor's degree and it was not a WSU degree designed for content areas, your content advisor is: **Social Sciences** – Dr Noeleen McIlvenna, **Sciences** – bring your signed evaluation sheet by Dr James Tomlin to the Licensure Advisors in 378 Allyn, **Mathematics** – Dr Susann Mathews, **Language Arts** – Dr Carol Loranger, **Art** – Dr Glen Cebulash (if you have a BFA in Art, you will be considered complete in content and a Licensure Advisor will sign as your advisor), **Modern Languages (Spanish/French)** – Dr Stefan Pugh (if you have a bachelor's degree in French or Spanish, you will be considered complete in content and a Licensure Advisor will sign as your advisor), **Middle Childhood Ed** – see Licensure Advisors in 378 Allyn. The individuals named above will note your remaining courses and our Licensure Advisors will review for completion before you begin the program.

Licensure Advisors are available for walk-in advising:

9:00 to 11:30 AM and 1:00 to 3:30 PM Monday, Tuesday, and Thursday

Evening advising hours are available during the regular academic year September to June beginning at 5:00 PM and ending at 6:00 PM Monday, Tuesday and Thursday evenings, other times by appointment. No appointment is needed to see an advisor during the above walk in times, we are located in 378 Allyn Hall, call (937) 775-3088 to confirm our hours (especially if you are traveling from out of town).

College of Education & Human Services

STUDENT SELF CHECK

Have you completed these areas of your applications?

WSU Graduate School Application: see deadlines below

Yes No

Application for Admission to a Graduate M.Ed. degree

Official (non-WSU) transcripts

(if you are graduating from a WSU program, your transcripts will automatically be available to the Graduate School)

Admissions Petition for low GPA (if required) undergraduate GPA of 2.7 or better required

Returned completed items above to the Graduate School, E344 Student Union, Wright State University, Dayton, Ohio 45435

Questions regarding the WSU Graduate School application process may be directed to (937) 775-2976.

For more information, please visit their web site at: <http://www.wright.edu/gradschool>

Graduate Level Teacher Preparation Program Application (this application)

Yes No

Acceptance (or pending admission) to WSU Graduate School

Praxis II score(s) or OPI & WPT scores for world language candidates (**WSU requires a score of "Advanced Low" on each exam for admissions consideration**)

Writing sample

Content verification form signed by an advisor, with request for interview form

Two recommendation forms requested

1. from a faculty member in your content/ field

2. from an employer, advisor, supervisor, etc.

Self Assessment & Career Objectives

Statement of Good Moral Character

Applied for your school placement via Tk20 with the Office of Partnerships & Field Experiences

Questions regarding this application process may be directed to (937) 775-3086, or through email at cehssrsvs@wright.edu.

Important Dates

Summer Graduate School Application Deadline

March 1

Summer Teacher Ed Program Application Deadline (this application)

March 1

Fall Office of Partnerships & Field Experiences Tk20 Application Deadline

1st week of Spring Qtr.

http://www.cehs.wright.edu/studentinfo/field_experience/index.php

Summer Praxis last test date registration

Early December (for the January test)

Visit - <http://www.ets.org/praxis>, for the exact date

OPI & WPT (WSU requires a score of "Advanced Low" on each exam for admissions consideration) testing information is available at www.languageTesting.com

Note: school placement start dates are based on the public school's calendar, not the university's start date.

- Note regarding Praxis, OPI/WPT scores – You will be the first to receive a score report. Even if you indicated that a report should be sent to WSU, bring your original score report into the Student Services office in 378 Allyn Hall. WSU does not receive a Praxis report in the format that you do: your scores are transmitted electronically and downloaded into the university's student information system. OPI and WPT reports only come to you, so bring us your report. The School of Graduate Studies requests that we interpret the score(s) for them. They request we make a copy of your original score report, mark it that we "saw the original", indicate that you passed, then date and sign it. We will make an additional copy for our file and send a copy to the School of Graduate Studies for you.

Regardless of where you completed your content courses and any preliminary "Phase I" education courses, those courses require a grade of "C" or better.

LP12